

**The MATTATUCK VOLUNTEERS**  
ASSOCIATION AGREEMENT

AS RATIFIED  
1/22/2017

**ARTICLE I - ORGANIZATION**

1. Name

The name of this association shall be the "MATTATUCK VOLUNTEERS" (hereafter "MV" or the "Association").

2. Form of Organization

The MV shall exist as a volunteer Association under the Connecticut Rivers Council, Inc., (hereafter "CRC"), Boy Scouts Of America (hereafter "BSA"), a registered Connecticut non-stock Corporation. All assets and liabilities held, received, or incurred by the Association are the sole property and/or responsibility of the CRC.

3. Purpose

The purpose of the Association shall be to:

- (a) support the property, staff, and, programs of Camp Mattatuck;
- (b) support the Connecticut Rivers Council, Boy Scouts of America;
- (c) support the best interests of our youth in general.

4. Identifying Marks

The primary identifying mark for the Association shall be the totem pole, utilizing a design representative of the Camp Mattatuck logo, with the words "MATTATUCK VOLUNTEERS", and "EST. 1981" surrounding the image.

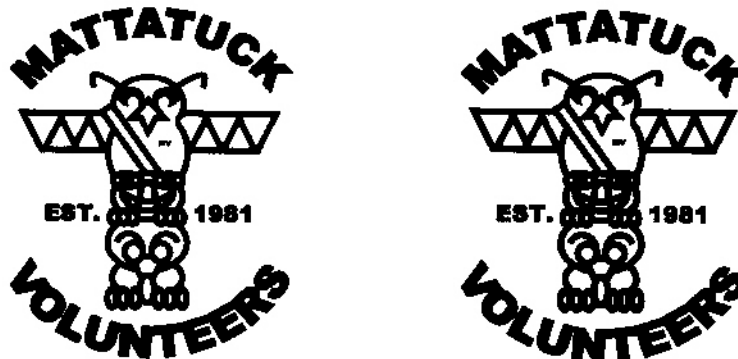


Figure 1.

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A secondary legacy identifying mark shall be the letters "MV", which may appear superimposed with the words "MATTATUCK VOLUNTEERS".



Figure 2.

5. Address

The mailing address of the Association shall be:

Mattatuck Volunteers  
P.O. Box 257  
Plymouth, CT 06782-0257

**ARTICLE II - MEMBERSHIP**

1. Membership Requirements

The requirements for individual membership in the Association are to:

- (a) Convey individual contact information to the Association;
- (b) Maintain certification of Youth Protection Training by the Boy Scouts of America, and;
- (c) It is recommended that members are registered as Adult members of the Boy Scouts of America.

2. Service Requirement

There shall be no minimum service or attendance requirement of any member of this Association.

3. Membership Fee

There shall be no fee for membership in this Association.

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### Article III - Meetings and Functions

1. Annual Meeting  
An Annual Meeting will be announced by the Chairman at least 30 days in advance of the date, time, and location of its occurrence, to all Members listed on the contact information registry.
2. Other Meetings  
Any other Meetings, Functions, Projects, Maintenance, and/or Work Parties, whether announced by written instrument or not, shall be designated as a function of the Association.
3. Construal of Association Functions  
Any meeting or function of the Association, its Executive Board, or Members shall be construed to be a Scouting function. In deference to CRC and BSA policy, Tour & Activity Plans are not required to be filed for Scouting functions or activities occurring within Council boundaries or occurring on Council-owned property. Due to the nature of our activities, Scouter uniforms are not required for our meetings or functions. As all Members of the Association are recommended to be Adult registered members of the BSA, youth protection two-deep leadership standards while in camp will not be the primary responsibility of the Association, but rather is the primary responsibility of the adult leadership of the unit to which any youth present are registered.
4. Non-Association Members  
Any persons, guests, or contractors present during a function of the Association must be accompanied by and directly supervised by a Member of the Association at all times.

### ARTICLE IV - MANAGEMENT

1. Elected Officers  
The five elected officers of the Association are as listed below, and with the Director, constitute the Executive Board of the Association. No compensation may be conveyed to any Member of the Association for the holding of any Office or position.

- (a) Chairman.  
The Chairman shall be the principal operating officer of the Association. He/she shall preside over the activities of the Association. He/she shall appoint any Coordinators, ad-hoc assignments, committees, and/or interim officers as necessary for effective management of the Association.
- (b) Vice Chairman.  
The Vice Chairman shall assist the Chairman in his/her management of the Association, and shall assume the office of interim Chairman in the Chairman's absence or resignation for the duration of the term of office. He/she shall perform such other duties as assigned by the Chairman or the membership.
- (c) Treasurer.  
The Treasurer shall be responsible for all funds of the Association. He/she shall receive and give receipts for moneys due and payable to the Association and deposit all such moneys in such depositories as shall be directed by CRC and in accordance with this Association Agreement. He/she shall report on the financial positions and operations of the Association, and shall perform such other duties as assigned by the Chairman or the membership.
- (d) Secretary.  
The Secretary shall keep the minutes of the meetings of the Association, and correspond on behalf of the Association. He/she shall be custodian of the Association records, and keep a register of the contact information of each Member, and shall perform such other duties as assigned by the Chairman or the membership.
- (e) Publicity Officer.  
The Publicity Officer is responsible for the oversight and development of promotional materials for the Association, Camp Mattatuck, potential donors and funding sources, and the CRC. He/she shall periodically publish a newsletter to the membership, and shall perform such other duties as assigned by the Chairman or the membership.

2. Director.

The Director shall be the current Camp Director of Camp Mattatuck, or his/her designee. He/she shall represent the interests Camp Mattatuck Staff, and shall communicate the directives of the staff, camp program, and future initiatives of the Camp. He shall serve as the CRC Ex-Officio member of the Executive Board of the Association.

3. Election of Officers

(a) In General

Elections will occur at the Annual Meeting of the Association. The term of each Office will be two years. Unless an Office is vacant due to resignation or reassignment, the Offices of Chairman and Secretary shall be elected during odd-numbered years, and the Offices of Vice-Chairman, Treasurer & Publicity Officer shall be elected during even-numbered years. It is the expectation of the Association that the Vice Chairman, upon the completion of his/her first year in office, will have the training and experience necessary to succeed the Chairman. There is no limit to the number of terms which an individual may serve by holding office; however, the office of Chairman may not be held for more than two (2) consecutive terms by any individual without at least a one (1) term vacancy of the Chairmanship. The order of Elections shall be (in the case of all Offices vacant):

- (i) Chairman;
- (ii) Vice Chairman;
- (iii) Treasurer,
- (iv) Secretary,
- (v) Publicity Officer.

Upon election, each officer shall take office immediately. The current Chairman or his/her designee will conduct the elections.

(b) Nominations

Nominations may occur by:

- (i) The Director;
- (ii) A Nominations Committee, as appointed by the Chairman, or;

- (iii) The Floor, during the Annual Meeting.  
If a nomination occurs from the Floor, it must be seconded by another Member.

The nominee need not be present for the election; however, each nomination must be accepted by the nominee immediately prior to election.

(c) Method of Election

A nominee must receive a majority (one vote more than fifty percent) of the votes cast on a given ballot to be elected (abstentions do not count as votes cast). Where a majority is not achieved, the nominee(s) receiving the least number of votes is (are) dropped and another ballot is taken. This procedure continues until one nominee achieves a majority and is declared elected, or until two ballots in succession result in tie votes and the balloting is declared deadlocked. In the event of a deadlock, the outgoing Chairman (in the election of the Chairman), or the incoming Chairman (in the election of any other Officer) will break the deadlock. In the case of unopposed nominees, the membership may propose to install the unopposed slate of officers by simple motion and majority consent of the members present.

4. Coordinators

Coordinators may be appointed by the Chairman for specific functions of the Association. The Coordinators, at the date of this printing, are:

- (a) Project Coordinator.  
The Project Coordinator shall conceptualize, prioritize, and oversee the potential and ongoing tangible projects performed by the Association. He/she shall assist in securing labor, materials, and 3rd party contractors.
- (b) Dinner Coordinator.  
The Dinner Coordinator shall organize and manage the Association Annual Dinner.

(c) Scholarship Coordinator.  
The Scholarship Coordinator is responsible for the administration and selection process of candidates and recipients of the Mattatuck Volunteers Scholarship Program.

(d) Membership Coordinator.  
The Membership Coordinator shall lead the Association efforts to retain current members, revive inactive members, and seek out new members through in-person, written, and digital communications.

5. Manner of Acting

In all cases, the Executive Board and Coordinators shall act with the best interests of the Association, Camp Mattatuck, the CRC, or youth in general. The Chairman and any two other Executive Board members are herein empowered to act on behalf of the Association to direct the operations of the Association in accordance with this Association Agreement. Where there is disagreement or dissention by any Officer or group of three or more Members on any issue requiring action by the Association, the Chairman will seek the agreement of the full Membership by majority poll prior to authorization of any action.

**ARTICLE V - FINANCIAL**

1. All Association funds will be held as directed by CRC.
2. No Association funds will be held by any individual without the prior authorization of the CRC.
3. The Treasurer may remit funds by authorization of the Chairman and any other Executive Board member, unless pre-authorized by the Membership by either budget or ratified motion.

**ARTICLE VI - SUBSEQUENT AUTHORITY**

Any authority of this Association not cited herein is left to a majority decision of the Membership.

**ARTICLE V - AMENDMENTS**

This Association Agreement may be altered, amended or repealed and a new Agreement may be adopted by a vote of two-thirds of the Members present at an Annual Meeting of the Association. Notice of any proposed alteration or amendment of must accompany the announcement thirty (30) days prior of the Annual Meeting.



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Ratified by greater than two-thirds Vote of the Membership during the Annual Meeting of the Mattatuck Volunteers on this

22nd day of January, 2017:  
day month year

**The MATTATUCK VOLUNTEERS**

As Witnessed By:

  
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